CHIPPENHAM AND DISTRICT WHEELERS
COMMITTEE MEETING MINUTES

19.00 Monday 11th September 2023
Chippenham Sports Club, Hardenhuish Park.

MINUTES

1. Attendees

Andy Cook (chair), Jerry Tysack, Sue Andrews, Paul Winchcombe, Stuart Smith, Sheni Jiwa, Jamie Brosch, Rich Buckley (minutes).

2. Committee

1. Action, AC, talk to SK about the secretary role.
2. Note, RB to review secretary inbox and take minutes.
3. Note, Deputy chair role can be taken by any committee member.
4. Action, all, there is a desire to bring some new ideas and therefore people into the committee.
5. Action, RB, minutes to be published on the website going forward following review. Redacted minutes if needed.
6. Note, minutes to be ideally published no later than 7 days after meeting.
7. Note, committee section of website to be improved.
8. Action, RB, AGM 22nd Nov - book bowls pavilion. Club rules state "The AGM shall be called in the month of November each year. At least 21 days notice of the AGM to be given to members. Motions for the agenda to be with the Secretary 14 days prior to the meeting to enable the agenda to reach members 7 days prior to the AGM."
9. Action, RB, schedule of meetings for next 12 months. CSSC could not do the first Monday of the month but can do 2nd Monday. Book with CSSC with dates being:
    - 9nd Oct 2023
    - 13th Nov 2023
    - 11th Dec 2023
    - 8th Jan 2024
    - 12th Feb 2024
    - 11th Mar 2024
    - 8th Apr 2024
    - 13th May 2024
    - 10th Jun 2024
    - 8th Jul 2024
    - 12th Aug 2024
    - 9th Sep 2024

3. Membership

1. Note, analysis of membership circulated by email and discussed.
    - Low numbers of younger members reflecting our current programme of activity.
    - 23% female to 77% male split.
    - Significant proportion of members in the age group 50-59.
2. Note, development of idea to align club membership with CSSC billing cycle and to ease tracking.
    - Joiners between now and 1st Jan we run through to the 1st April pro-rata.
    - Membership fees and membership durations will be changed monthly to achieve target.
    - Joiners between 1 Jan 1st April run for 15 months.
    - Joiners after 1st April will be pro-rata in blocks of 3 months.
3. Note, discussions with CSSC indicate they are using a mobile app https://club-ed.co.uk/ to manage memberships and this is in use by one section at least. This should be evaluated to see if it meets our needs.
4. Action, continue development of membership alignment ideas.
5. Note, thanks to JB for pulling together the summer newsletter which was well received.
6. Action, start gathering material for an Autumn newsletter.
7. Note, news is best served fresh so the committee is encouraged to publish smaller articles more often and have the newsletter as a wrap-up with commentary.

4. Club kit

1. Action, all, process for managing stock of kit owned by club circulated to committee for comment.
2. Note, consideration of approach to “premium” jersey. Minimum order numbers required for premium jersey. With a retail price of over £100, these are considered too expensive to hold in stock given availability of a lower price jersey that is of good quality.

5. Social

1. Action, SJ, skittles night development progressing. SJ to discuss food options with CSSC. Aiming for ~£10 fee to cover food and raise money for Doorway.
2. Note, RB, SSC Open Day 17/09/2023 - arrangements in hand for club stand and children's activities. Sunday leisure riders will be encouraged to return to SSC to help.

6. Ride programme

1. Note, discussion on approval of a scheduled ride change. Committee member to propose change and have it seconded prior to calendar being updated.
2. Note, recognised that we had a clash on 9th September with the Tour of Britain passing locally and a challenge ride scheduled.
3. Action, SS, October schedule to be circulated for approval and uploaded to the website.
4. Note, SS, Sunday rides to start from SSC going forward, unless there is a good reason for not doing so. Due to Saturday's being busier with traffic round town, leave Saturday rides starting on the outskirts.

5. Note, SJ, Doorway Charity Ride 24th Sept - further meeting with Doorway attended by SJ and SS on 11th Sept. Need to encourage more sign-ups. Doorway will credit funds raised to the club. SJ to draft text for an email to members and push on Facebook. SS will do final route test rides before the event.
6. Action, SS/SJ, Xmas/New Year ride programme to follow similar pattern to last year.

7. Treasurer's report

1. Note, cashflow now healthy having given up the storage container.
2. Note, bank balance remains healthy.
3. Note, need to consider online payment charges when setting ticket prices for events.

8. AOB

1. Note, SJ & RB have been researching options and pricing for a track pump that could be installed at the CSSC for use by members and the general public. Quotes will be requested. Looking at:
    - https://turvec.com/product/public-bike-repair-stand-pump
    - https://cyclehoop.com/product/public-bike-repair-stand/
    - https://greasemonkey.cc/bike-repair-station/