Chippenham & District Wheelers Annual General Meeting 2024 Minutes

Date Of Meeting:	27/11/2024
Location:	Bowls Club, Chippenham SSC
Meeting Start:	19:30
Meeting End:	20:30
Chair:	Andy Cook
Secretary:	Sheni Jiwa

1. Attendance and apologies received

Apologies received from: Mike Edwards, Rich Buckley and David English.

Attendees: 16 members present, listed at the end of these minutes.

The Chairman explained that there were an insufficient number of members present to meet quorum requirements for voting. It was proposed to proceed with the meeting agenda but rule changes and the new committee could not be voted into effect on the night of 27th November.

A future social event was identified where a larger attendance was expected, that being the Christmas Party on 18th December 2024. It was at this subsequent event that the proposed rule changes were voted into effect.

2. Previous minutes

a. 2023 AGM minutes were approved. Proposer Sheni Jiwa, Seconded Paul Winchcombe..

b. No matters arising.

3. Retiring club officers reports.

a. Chairman's report, Andy Cook read the following report:

Dear Members,
As another year draws to a close, it is my privilege to reflect on the successes, challenges, and highlights of the past twelve months for our cycling club. It has been a solid year, filled with achievements that underscore the strength of our community and the enduring passion for cycling that binds us together.

Leisure Rides
Our leisure rides programme has continued to be a cornerstone of the club this year, continuing to attract riders of all levels and providing a welcoming environment for those seeking camaraderie and fitness. Participation has remained strong, with several guests and new members joining us for their first rides. Special thanks to Stewart for managing the programme and to the various to the ride leaders, whose dedication and planning have ensured every ride is safe, enjoyable, and memorable. These rides are the heart of our club, embodying the spirit of inclusivity and shared enthusiasm for the open road.

As always, the traditional Audax series continues to be popular and our Thanks to Sheni for continuing to work so hard to deliver not only the club Audax series but also the Open event Fletchers Flapjack event early in the year.

Race Programme
The racing programme has been another area of great pride. We've seen some great performances from our racers, with several members achieving personal bests and securing impressive results in regional and national events. The club has also hosted several successful races this year, showcasing our professionalism and passion to the wider cycling community. I'd like to thank Paul for his continued dedication particularly with the Time Trial programme and to all the race organisers, marshals, and support teams whose tireless work behind the scenes made these events possible. Sue Andrews as our experienced timekeeper and who turns out in all weathers to ensure the races can take place should also receive a special thanks. The commitment of these volunteers not only boosts our club's reputation but also inspires others to push their limits and get involved in competitive cycling.

Social Activities
Cycling may be our shared passion, but it's the social side of the club that often cements lifelong friendships. This year's calendar of social events—from post-ride café stops to our annual dinner and awards evening—is another strength of this club. All these gatherings are a testament to the club's welcoming atmosphere and the shared sense of belonging among members. A big thank you to the social committee and volunteers who have worked hard to make these events so enjoyable.

Volunteers and Committee Members
No club can thrive without the dedication of its volunteers and committee members, and ours are second to none. Your time, effort, and energy have been instrumental in making this year's programme of activities happen. From coordinating events to managing memberships, maintaining our online presence, and ensuring our club runs smoothly, your contributions often go unseen but are deeply appreciated. On behalf of the entire membership, thank you for everything you do. At this point I'd like to thank Jerry who is standing down as Club Treasurer. Also, Sheni and Rich for the work that they have done specifically looking at the club handbook and rules along with Paul regarding the racing elements of the rules etc.

Youth Activity
Rich Buckley and James Eccleston with assistance from a few of us qualified coaches ran a series of successful youth activities to encourage further growth in this area where we were at one time so strong.

Looking Ahead
As we look toward the coming year, there is much to be excited about. Plans are already advanced for expanded leisure ride routes, (A couple of car assisted trips to ride in France) and as you might expect from Paul, plans for the 2025 racing calendar are already well advanced, with hopefully even more social events are already in motion. Further Youth Activity will be planned to develop youngsters who might want to compete or just take part in club leisure activities. I am confident that with the continued support and enthusiasm of our members, we will continue to build on this year's successes and make our club an even better place for all. After all it is your club, and the committee would welcome ideas and input from you the club members with suggestions for activities, support etc.

Thank you once again to everyone who has contributed to making this year so memorable. I look forward to another fantastic year of cycling, camaraderie, and shared achievements. Here's to a happy and healthy year ahead, both on and off the bike.

b. General Secretary's Report, Rich Buckley. Rich was unable to attend the meeting but provided this report which, was read out by Sheni Jiwa:

The year of transitioning memberships to align to 1st April is progressing with renewal fees being reduced each quarter for the duration of this membership year. This means a renewal now takes the member through to 1st April when a 12 month renewal will then be needed. The process of reviewing new/lapsed members at committee monthly seems to be working well and helps understand who is joining us.

This year saw some major under the covers work to the club website to upgrade various components. On the surface, the website benefitted from new photos showing members in the current club kit. This was an important and overdue update addressing security and reliability issues.

We ran a number of youth events this summer and are building a small backlog of interested young riders. We are looking to build on this in 2025.

c. Treasurer's report, Ange Dunford

The Chairman introduced Ange Dunford who, with the committee's approval, had recently taken on the role of Treasurer from Jerry Tyzack and worked hard to clear up all outstanding points to finalise the accounts for the AGM.

Ange summarised the accounts for the period 1.10.23 to 30.9.24 as follows:

Income	£17,723.33
Expenses	£15,956.76
Profit	£1,766.57

Income included a £250.00 grant from British Cycling towards Youth Activities.
Expenses include £465.00 donation of funds to club charity, Doorway in January 2024, raised from club events such as Fletcher's Flapjack 2023.

Bank balance had increased to £13,980.37 on 30/09/2024

The 2024 Fletcher's Flapjack made a substantial profit so the committee agreed to top-up riders' cash donations to £500, which was added to funds raised from the Club Annual Dinner Raffle and the donations from the Hardriders TT. This resulted in a total club charity contribution of £741.10 which the club has recently paid to Doorway on 20/11/2024.

A discussion was held on whether there is a better place to hold the club funds, to avoid diminishing value due to inflation. The Chairman highlighted that funds are there to support club activities arranged by the committee sub-teams who can request budgets if required.

d. Racing Secretary's report, Paul Winchcombe

A full report was signposted at:
https://www.chippenhamwheelers.org/wp-content/uploads/2024/11/Chippenham_Wheelers_2024_Time_Trial_Report.pdf.

Paul highlighted that a full program of events is now on the calendar.

e. Non-competitive Cycling Co-ordinator's report, Stewart Smith.

The full report has been published at:
https://www.chippenhamwheelers.org/2024-leisure-rides-report/ and was read out by Stewart.

Officers reports were approved en bloc. Proposer Sheni Jiwa, Seconded Ange Dunford.

4. Proposed motions

The meeting was not quorate for purposes of rule change, so the motions were introduced by Sheni Jiwa (1-5) and Paul Winchcomne (6-7) but not voted upon on the night. They were subsequently voted on at the social event on 18/12/2024 and therefore can be incorporated into the club rules.

As motion 2 proposed changes to the committee structure, it was proposed that these are covered first and the following committee elections be held under this new structure. This has a practical advantage of removing a 12 month wait for the motion to take effect.

Motions 1 to 6 were proposed en bloc and cover work that has taken place this year to rationalise the club handbook and bring the rules in line with current club operations:

1. Pre-AGM
2. Committee construction
3. Member resignation
4. Under 18 membership categorisation
5. Minimum age for unaccompanied juniors
6. Racing trophies amendments

Motions 1-6 were approved en bloc via a show of hands. Proposed by Andy Cook. Seconded Paul Winchcombe.

Motion 7 is to adopt a new trophy and associated rules that has been donated by our esteemed Racing Secretary. These rules have been designed to encourage club members to race a variety of time trial distances:

7. New racing trophy

Motion 7 was approved via a show of hands. Proposed by Paul Winchcombe. Seconded Sue Andrews.

5. Election of Club President and Vice Presidents

Mike Edwards was re-elected as President. Proposed by Sue Andrews. Seconded Andy Cook.

Mrs. W Bond, Mr. A Cook, Mr. J Beavan, Mr. J Else were re-elected en bloc as Vice Presidents. Proposed by Sheni Jiwa. Seconded Rob Duncumb.

6. Election of 2024 – 2025 Committee Officers

All members of the committee were willing to stand for another year. The Chairman asked the consent of the members present for the committee to continue. No objections.

Chairman: Andy Cook.
General Secretary: Rich Buckley
Treasurer: Ange Dunford.
Competitive events coordinator aka Racing secretary: Paul Winchcombe.
Non-Competitive Events Co-ordinator: Stewart Smith with support from a sub-committee including volunteers: Rob Wild, Dylan Spencer, Midge Rouse, Sukie Headley, Sheni Jiwa.
Social Events Coordinator: Sue Andrews with support from a sub-committee including volunteers: Fiona Waind and Linda Hitchcox.
Ordinary Members: Rob Duncumb, Daffyd Howells

The above committee construct was approved en bloc.

Proposer Stewart Smith. Seconded Rob Duncumb.

7. Election of ex-officio posts

Governance Coordinator: Sheni Jiwa
Youth Coordinator:
Coaching Coordinator:
Community Coordinator:
Communication Coordinator:
Website Coordinator: Rich Buckley
Club Archivist:
Welfare Officer: Rachel Clarkson

The above ex-officio posts were approved en bloc.

Proposer Stewart Smith. Seconded Rob Duncumb.

8. Election of Honorary Members

Honorary Members. Mrs. M. Burden, Mr. N. Curram, Mr D Hunt were re-elected en bloc for services to the club.

Proposer Andy Cook. Seconded Rob Duncumb.

9. Any other business

a. A brief discussion was held on when to re-schedule the AGM to achieve quorum so the motions and committee could be voted upon. This was agreed to be the Christmas social event on 18/12/2024.

10. Close meeting

Meeting closed at 20:30

Signed as Approved and Agreed Minutes of Meeting

(Chairman) _____

(General Secretary) _____

MEMBERSHIP PRESENT ON 27/11/2024

Andy Cook
Sheni Jiwa
Paul Winchcombe
Nick Ferris
Rob Duncumb
Simon Kay
Stewart Smith
John Duckenfield
Sandra Rouse
Ange Dunford
Tom Laing
Jacqui Cook
Sue Andrews
Jim Baggett
Mark Otridge
Jeremy Tyzack