CHIPPENHAM AND DISTRICT WHEELERS

COMMITTEE MEETING MINUTES

19.00 Monday 12th January 2026

Chippenham Sports Club, Hardenhuish Park.

MINUTES

1. Procedure

a. Attendees: Andy Cook (by phone), Sue Andrews, Paul Winchcombe, Stewart Smith, Rich Buckley, Ange Dunford, James Eccleston, Sukie Headley, David English. Apologies received from RD.
b. December 2025 minutes approved (and now published).
c. A minute's silence was held to acknowledge the passing of club life member Keith Wright, Keith was a fierce competitor at club and national level. “Fair thee well Keith.”

2. Event retrospective

a. Social events
    i. Approximately 50 attended the Christmas party, hog roast and quiz. The event was a success and has established itself now after a few successful years. Well done to all organisers, especially Sue for all the work throughout 2025.
b. Racing
    i. No update on racing but acknowledgement of all the work put in by Paul throughout 2025.
c. Leisure rides
    i. Great turn out for the xmas eve ride with well more attending than had registered.
    ii. Like the xmas party, this route and visit to the Flying Monk has also established itself well and the Flying Monk is a great venue.
    iii. Note that there had been some confusion over the start location for the Boxing Day ride to Imber with a mix up between sports club and London Road. Note for clarity next time.
    iv. Acknowledgement to Stewart and the rest of the sub-committee for the varied and quality programme throughout 2025.

3. Future event programme

a. Racing.
    i. Proposed racing programme presented to committee and approved.
    ii. PW applying for a Director position at CTT. We wish him luck.
    iii. Consensus to have a pay-as-you-go (PAYG) system in place for the evening TT series in 2026. This is different from the previous “pay at the end of the season” model operated for the last few years. It was felt that with Chippenham Tri joining the sessions, it would be easier to administer each evening and settle payments on the night. Club has a sum-up account that can be used on newer mobile phones or via the sub-up card reader. This can tag payments as TT for easier reconciliation. One carry over night to be tolerated.
b. Leisure rides
    i. The route programme was agreed until the end of March. These had been put on the club calendar for the first few weeks pending the decision on RidewithGPS. Post decision, everything was quickly added to the RidewithGPS calendar.
    ii. There are four rides identified as transition rides for Saturday riders. These are 25/01, 01/02, 08/02 and 22/02. Ride leaders and back marker riders to be identified closer to the day.
c. Social events
    i. Gary Harris can’t make the club night on 14/01 and an alternative guest has been found.
    ii. Awards night on 28/02, SA to see Fi at the club regarding catering.
    iii. Awards night, agreement on Wiltshire (and Bath) Air Ambulance as recipient charity for the proceeds of the raffle. This is relevant when trying to source donations.

4. Treasurer update

a. Finances healthy.
b. Discussion over audax medals and that it is only the inserts that we have stock of. The medals themselves will be a cost for the club. Action to find out how many inserts we have. Email sent to SJ.

6. Strategic matters

a. Process -
    i. Sub-committees should bring/present proposals to the full committee for discussion as per point iv below. This allows different view points to be considered and experience applied.
    ii. This is important for governance purposes as it will allow event organisers to be covered by insurance from our affiliated sporting bodies British Cycling and Cycling UK.
    iii. The committee generally reaches a consensus and will stand behind the decision as a whole. In the event of rare disagreement, majority vote will apply.
    iv. There is need for clarity on what needs to come to committee and what decisions are delegated to the sub-committees. A terms of reference will be written up but the following can be used as a guide.
        1. Anything financial should come to committee unless covered by pre-agreed budgets. So anything committing the club to cover the cost of a hire or purchase etc.
        2. Anything relating to the club kit as this is something that is registered at a national level and changes can leave the club holding significant stock.
        3. Anything relating to the club calendar e.g. proposed dates for events.
        4. Anything relating to charity commitments.
b. RidewithGPS
    i. Proposal to subscribe to the club account version of RidewithGPS and use the embedded calendar to replace the “Wordpress event manager” calendar was agreed following the trial over Christmas and some follow-up calls to clarify a few points.
    ii. This should make the administration of the ride calendar a lot easier and provide a neat way of members seeing who else is registered on a ride.
    iii. The committee thanked James for the work to quickly progress this from concept to reality.
    iv. RB and AD to arrange for payment for the club account subscription. Done.
    v. Since the January committee meeting, all club routes have moved over to the club account. A FAQ has been written and can be found at the bottom of the calendar page. The RidewithGPS calendar is now the main club calendar on the website and a news post was written to promote the change.
c. Ride leaders - the previously shared spreadsheet with a few names and a proposed list of responsibilities was discussed. Action on all to take a look at this list of members and add more names who might be appropriate. Then we agree on the responsibilities and communicate with these members asking them if they would be prepared to take on “the ask”. The expectation is that this purely a start of ride activity and the ride leader does not need to be one at the front of the ride showing the way.
d. Governance - deferred due to lack of time.
e. Storage - Sue discussed with Fiona when she met later that week. There are a couple of options available to us including an existing shed near the Bowls club or space for a container which we would need to source in the same area as this Bowls shed. Discussions are being had with the other sections involved.

7. AOB

- Socks - a vendor has some production capability for some quality branded socks. He was directed to Sporting Billy.
- Club kit, stock, quality and colours were briefly discussed but will be carried over to the February meeting.
- Sports Club Wifi - RB has offered to help the sports club determine how better to distribute Wifi around the building.