CHIPPENHAM AND DISTRICT WHEELERS

COMMITTEE MEETING MINUTES

19.00 Monday 17th August 2026

Chippenham Sports Club, Hardenhuish Park.

MINUTES

1. Procedure

a. Attendees: Andy Cook (AC), Sue Andrews (SA), Stewart Smith (SS), James Eccleston (JE), David English (DE), Ange Dunford (AD), Paul Winchcombe (PW) and Rich Buckley (RB). Apologies received from Rob Duncumb (RD), Sukie Headley (SH).
b. RD has been unable to attend all of this year's committee meetings and offered his resignation. The committee felt it would be of benefit to the club and the committee for RD to continue in post until the AGM, understanding the difficulties of meeting attendance. Better to have his voice in the background keeping us honest than not. This has been agreed with RD.
c. July 2026 minutes approved (and now published).
d. Matters arising from previous minutes.

ID	Notes	Action
2602-03	Ride start coordinators and play book	Short discussion on protocol for route and cafe changes on the day. Action RB to email the leisure ride sub-committee to ask them to undertake the core actions in the playbook.
2603-05	Find a suitable home to donate the club track bikes.	No update - Sulis Scorpions keen on track bikes, but need to find storage. AC to continue liaising with Sulis and some other youth clubs that may be interested.
2603-06	Inform Sporting Billy that kit in the previous design can be given away for free to members.	All stock collected and confirmed to be of latest design therefore no rush to dispose. Noted there were lots of kids' garments in the stock. RB to catalogue and propose a bundle of membership and jersey for new youth members.
2603-07	Enquire about Velodrome sessions.	JE to advertise in August

2607-05	AGM and social.	See strategic items.
2607-07	Governance study.	Sheni has advised he is intending to work on this between 17th August and 11th September.

2. Event retrospective

a. Social events
    i. Nothing.
b. Racing
    i. Eclipse was a non-event in the end. The evening TT had been cancelled in anticipation.
c. Leisure rides
    i. New Forest ride had received good numbers signing up but had to be cancelled with a few days to go due to local forest fires. All agreed this had been the right decision based on the route and unknown conditions. An alternative local gravel ride had low numbers attending.
d. Youth
    i. One minor incident reported to ACC (Andy Cook Cycling) as operators of the Tuesday night sessions at Castle Combe. This has had an incident report written, agreed and filed by those involved. The coaches have reflected on the incident and adapted the way we run the track activities. ACC have confirmed no further explanation or action necessary.

3. Future event programme

a. Social.
    i. Ride and Thai is steadily getting numbers signed up. Aiming for ~40 which is exactly where we are at at time of writing.
b. Racing
    i. 2nd September for Club Hill climb up Bowden. Open 10 on 27th September.
c. Leisure rides
    i. Programme in RidewithGPS through to the end of September. Planning started for the next three months. Suggestion to use the informal Thursday ride group to test new routes.
d. Youth
    i. The last session for 2026 is planned for Tuesday 25th August. Planning to get some certificates printed as a token of completion of the sessions. Not going to be too draconian on qualification for the certificate as we are there to motivate. Agreement to request help on track from parents and for those who may not be registered, to allow them to ride having recorded their names.

4. Treasurer update

a. A set of simplified accounts was presented with questions raised over what is an income and what is an expense. Club finances are healthy and it was noted that we are not aiming to make a profit. Factors like Stripe fees can be knowingly absorbed by the club to support an event that is in the interest of all members. TLDR; each event should be considered such that costs are understood and there should be no surprises.
b. Invoice outstanding from Sports Club following a true-up of memberships in February. This has been poorly handled by the Sports Club but we should pay the invoice if reminded.
c. Budgets to be prepared by sections in advance of the September meeting.

5. Strategic matters

a. Confirmation from Fiona at the Sports Club that there are no intentions to increase membership fees to the Wheelers.

b. AGM to be moved to 25th November (calendar updated by RB). The function room at Doorway to be booked for the evening - SA - done.

6. AOB

- CTT levy increases were discussed. The club has decided that these levy increases will be passed onto event entrants.
- New member Kyle Tilley was to receive a welcome back email - RB - done.
- Upcoming Sports Club section chairs meeting on 26th. Volunteers to attend and represent the club were sought. RB attended with notes circulated.

7. New actions

ID	Notes	Action
2608-01	Prepare budgets	All club areas to make think about what they would like to invest in for the benefits of the club and members.