CHIPPENHAM AND DISTRICT WHEELERS

COMMITTEE MEETING MINUTES

19.00 Monday 14th September 2026

Chippenham Sports Club, Hardenhuish Park.

MINUTES

1. Procedure

a. Attendees: Andy Cook (AC), Sue Andrews (SA), Stewart Smith (SS), James Eccleston (JE), David English (DE), Ange Dunford (AD), Sukie Headley (SH) and Rich Buckley (RB). Apologies received from Rob Duncumb (RD) and Paul Winchcombe (PW).
b. August 2026 minutes approved (and now published).
c. Matters arising from previous minutes.

ID	Notes	Action
2602-03	Ride start coordinators and play book	Closed
2603-05	Find a suitable home to donate the club track bikes.	Update - ongoing clubs contacts are limited by storage.
2603-06	Inform Sporting Billy that kit in the previous design can be given away for free to members.	Closed, see strategic matters.
2603-07	Enquire about Velodrome sessions.	Ongoing action - put invite out to Sherston and Chippenham Tri.
2607-07	Governance study.	Closed, see strategic matters.

2. Event retrospective

a. Social events
    i. Ride and Thai was a great success with 41 riders participating in the end. There were a few incidental expenses on the day so a little exposure for the club over the income received from ticket sales. All in all, a good investment. The weather helped and the

venue of No.11 worked well. The club recognises the help from John Whittle in making this work.

b. Racing
    i. The club season is now closed with two open events remaining.
c. Leisure rides
    i. Having had strong attendance throughout the summer, numbers of registered riders have dropped off a little in recent weeks. It was observed that not all are registering so the numbers will be skewed.
d. Youth
    i. Recap given on the close to the season with thanks to Gordon, James and Rich for making this happen.

3. Future event programme

a. Social.
    i. A Pizza and Halloween evening has been advertised on the Leisure Ride to be held No 11. The committee wanted to know how we can best support this event as we were not involved in the decision. Since then, we have been informed that the venue is unavailable so these plans will undoubtedly need to change.
b. Racing
    i. Open hill climb on Bowden on 26th and open 10 on 27th September. Volunteers sought for both with requests put out over the usual channels.
c. Leisure rides
    i. The proposed programme for the remainder of the year was circulated to committee on 14th September. Some comments received from the sub-committee. Feedback requested by 25th September to allow October events to be added. Approval to be done out of meeting. The programme includes the usual schedule of popular Christmas and New Year rides.
d. Youth
    i. Nothing planned at present.

4. Treasurer update

a. The outstanding invoice from the Sports Club has been paid.

b. CyclingUK affiliation has been paid for the following 12 months.

c. 11 month, financial year to date summary was circulated. Running at a deficit of £596 for the year. We discussed not calling this a “loss” as we are a non-profit but more of an investment in the club and its membership. For example this deficit includes getting three club members BC coaching qualifications.

5. Strategic matters

a. Budgets for the next financial year were discussed. This is important to understand what we are able to invest in. A proportion of the club expenditure is predictable such as affiliations, web site hosting, RidewithGPS subscription etc. We want to invest in certain key areas so should consider where we spend our funds. Sub sections are requested to submit budgets to the treasurer with estimated costs where possible. Can we do this by 5th October to allow time for prep for the meeting on 12th?

b. 2026 AGM

   i. Two draft motions were discussed with broad agreement and minor modification. The committee thanks Sheni for his work on this. Action RB to share links to documents for additional comments and feedback to Sheni.

   ii. Confirmed at Doorway 25th November. Doors open at 19:15 for setup, invite members for 19:30 for 19:45 start of proceedings. Club to provide some liquid refreshments rather than putting on tea/coffee/cake. Web site event details and member notification to be started - action RB.

c. Sports Club membership

   i. Action AD/RB - prepare some wording options that might be presented to the club at AGM regarding Sports Club membership.

   ii. Action AC/RB to get a meeting with the Sports Club to discuss our situation. Ideally prior to meeting in October.

d. Socks

   i. PW has obtained designs and quotes for branded socks from the company Spox. We approached this supplier based on experience of their product through AC. Their socks were considered good quality and suitability for cycling. This supplier had originally approached the club (and Sporting Billy) earlier this year.

   ii. From this supplier, the minimum order quantity is 50 pairs. An order for 100 pairs would be a total cost of £740. This cost would be recovered through sales making a small profit should all stock be sold. Note that expenditure over £250 for an order of 50 therefore the recently introduced financial governance would apply.

iii. WhatsApp poll asked whether people would buy one or two pairs of socks (and in what colour). This recorded interest from 26 members with more being interested in Orange than White.

iv. There was a query over sizing and whether an order could be split by size. Sizes are clarified as 3-6 and 7-11. Split order is being checked by PW. Proposal is to split the sizes 20% smaller, 80% larger based on ratio of female to male in the club.

v. While there was a proposal to buy one batch of (club) orange socks to test the water, there were sufficient queries to not make a final decision. This was in the context of discussing £1700 of held club kit that is not selling.

vi. Timing is important here as there is an opportunity to offer these for sale at the November AGM. Lead time is 6 weeks so we need to make a decision.

e. Club kit.

i. Having taken possession of Ale/ProVision kit from Sporting Billy, RB has itemised as shown in the following table. This is good quality kit that we may care to discount in order to reduce the stock. A proposal was agreed to reduce the cost of this kit to 2/3rds of the original list price. This aligns a jersey with that of a jersey being sold through Sporting Billy and the other garments are proportionally reduced.

ii. The sock cost price is unknown but this would be a retail stock value reduction of £594.

iii. Stock to be advertised to the membership and made available for purchase at the AGM.

Make	Gender	Item	Size	Quantity	List price	Stock value	Discounted price	Discounted stock value
Ale	Child	Jersey	10	2	£35.00	£70.00	£23.35	£46.69
Ale	Child	Jersey	12	4	£35.00	£140.00	£23.35	£93.38
Ale	Child	Jersey	14	4	£35.00	£140.00	£23.35	£93.38
Ale	Ladies	Shorts	L	1	£70.00	£70.00	£46.69	£46.69
Ale	Ladies	Shorts	M	2	£70.00	£140.00	£46.69	£93.38
Ale	Ladies	Gilet	L	1	£70.00	£70.00	£46.69	£46.69
Ale	Ladies	Gilet	M	1	£70.00	£70.00	£46.69	£46.69
Ale	Ladies	Jersey	S	1	£35.00	£35.00	£23.35	£23.35
Ale	Men	Shorts	XL	4	£70.00	£280.00	£46.69	£186.76
Ale	Men	Shorts	L	3	£70.00	£210.00	£46.69	£140.07

Ale	Men	Shorts	M	1	£70.00	£70.00	£46.69	£46.69
Ale	Men	Gilet	M	1	£70.00	£70.00	£46.69	£46.69
Ale	Men	Shorts	S	1	£70.00	£70.00	£46.69	£46.69
Pro Vision	Ladies	Shorts	S	1	£45.00	£45.00	£30.02	£30.02
Pro Vision	Ladies	Gilet	M	1	£50.00	£50.00	£33.35	£33.35
Pro Vision	Ladies	Jersey	S	3	£45.00	£135.00	£30.02	£90.05
Pro Vision	Men	Shorts	M	1	£45.00	£45.00	£30.02	£30.02
Pro Vision	Men	Gilet	M	1	£50.00	£50.00	£33.35	£33.35
Unknown	Neutral	Cap	Neutral	4	£6.00	£24.00	£4.00	£16.01
				37		£1,784.00		£1,189.93

6. AOB

- The Lockheads have had a baby. The club wishes the family all the very best.

7. New actions

ID	Notes	Action
2609-01	Prepare budgets	All club areas to propose budgets for the following financial year and send to the treasurer.
2609-02	Share links	RB share links to governance documents with committee.
2609-03	Promote AGM	RB email and WhatsApp note regarding AGM.
2609-04	AGM discussion point	AD/RB notes on Sports Club membership.
2609-05	Sports Club meeting	AC/RB to arrange to meet with the Sports Club.